



NATIVITY *of* MARY

CATHOLIC CHURCH AND SCHOOL

ROOTED IN FAITH | GROWING IN KNOWLEDGE | SERVING OTHERS

Dear Nativity of Mary Families,

We are so excited to begin planning for the 2022-2023 school year and the wonderful things the future holds for Nativity! Together our community has shown incredible resilience and strength in continuing to provide our students with a solid Catholic education during turbulent times globally over the past two years. We are proud of our families and faculty for remaining steadfast in faith and learning throughout and are overjoyed to have been present in this space to watch our children grow, hear their laughter in the halls and classrooms, and see them gain knowledge. As we approach the start of another school year we want to reach out and express how integral you are in the planning process and how you can assist in making the upcoming school year a success!

There are several key aspects that ensure sustainable success for our school. The first is early registration. Each of our students' families are the lifeblood of Nativity of Mary School. Early registration allows us to fiscally plan for personnel, facilities, materials, equipment and so much more. Second, is that we depend on your tuition to create financial stability that supports our school. Next, is that you are a treasure to our parish and school and that your ability to provide your time and talents is valuable beyond measure. In total, your early registration, strong enrollment, stable tuition, and servant hearts, are what create a complete school. When all of these areas are in balance we have the right formula for success!

We know that each of our families are also doing personal planning for the upcoming school year. As you review the registration information please note that our school does provide opportunities for scholarships and financial assistance. Within this packet you will find procedures on how to apply for these financial aids and important deadlines for submission.

Again, thank you for being part of this faith community and we look forward to continuing our mission of a Catholic education that is "rooted in faith, growing in knowledge, and serving others!"

Prayerfully yours,

Dr. Lisa Lauck
Principal

Nativity of Mary School
22-23

K-8th Grade

Registration Fees:	Paid by April 15th, 2022	Paid by May 15th, 2022	Paid After May 15th, 2022
Family of One	\$300.00	\$350.00	\$500.00
Family of Two	\$500.00	\$550.00	\$700.00
Family of Three or more	\$600.00	\$650.00	\$900.00

Tuition:	
1st Child	\$5,000.00
2nd Child	\$3,075.00
3rd Child	\$2,520.00
Thereafter	No Charge

Scholarships Available - Based on proven income and need / Equal Opportunity

Prepaid in full by Aug 1, 2022 - 3% discount

Semi-annual by Aug 1, 2022 & Jan 1, 2023 - 1.5% discount

Any family who is currently enrolled and refers another family that enrolls* will receive
15% off their child's tuition for the 2022-2023 school year!

*Verified enrollment of a new family (PK-8th) who qualifies for the Welcome Grant.

Early Childhood (3 or 4 years old by August 1, 2022):

Program runs mid August thru May:

Registration Fee	Paid by April 15th, 2022	Paid by May 15th, 2022	Paid after May 15th, 2022
	\$100.00 Per child	\$150.00 Per child	\$200.00 per child

Tuition:

Morning class - 8 am -11 am

2 days a week (T, Th)	\$171.00 per month
3 days a week (M, W, F)	\$257.00 per month
5 days a week	\$428.00 per month

School days - 8am-3pm

2 days a week (T, Th)	\$333.00 per month
3 days a week (M, W, F)	\$369.00 per month
5 days a week	\$549.00 per month

**Approved by Tuition Committee 3/10/2022 **

**NATIVITY OF MARY SCHOOL PRESCHOOL & K-8
2022-2023 REGISTRATION & TUITION CONTRACT**

The registration process for the 2022-2023 school year for Nativity of Mary School begins with the fulfillment of your current Tuition obligation for 2021-2022.

Parent/Guardian: _____
Address: _____

Home Phone: _____ **Work Phone:** _____
Cell Phone: _____ **E-mail Address:** _____

Child: _____ **Age:** _____ **Next Grade Level:** _____
Child: _____ **Age:** _____ **Next Grade Level:** _____
Child: _____ **Age:** _____ **Next Grade Level:** _____

Total Registration Fee Due: \$ _____ **** Non-Refundable ****

Tuition: K-8th

Total Tuition prior to any financial assistance \$ _____

(12mo) June 2022 thru May 2023 _____ on 1st _____ or 15th _____

(10mo) Aug. 2022 thru May 2023 _____ on 1st _____ or 15th _____

Semi-annual _____ on Aug. 1, 2022 and Jan. 1, 2023 -- 1.5% discount \$ _____

Annual _____ on Aug. 1, 2022 -- 3% discount \$ _____

Tuition: Pre-K

Total Tuition prior to any financial assistance \$ _____

(10mo) Aug. 2022 thru May 2023 _____ on 1st _____ or 15th _____

Annual _____ on Aug. 1, 2022 -- 3% discount \$ _____

3 yr old _____ 4 yr old _____ Mornings (8:00-11:00) _____ School Day (8:00-3:00) _____
2 days - M/W _____ T/TH _____ 3 days - M/W/F _____ 5 days - M-F _____

Financial Assistance Application: (K-8th grade only) (check one)

****Yes** _____ **No** _____ ****If yes, please note that application must be made to SMART TUITION by April 15, 2022.**

I hereby accept full responsibility for payment of registration fees and tuition for the above named children. I promise to pay to the order of Nativity of Mary Parish and School the amounts indicated at the scheduled due dates according to the payment plan selected above which is an integral part of this Note/Contract. I have received, read and agreed to the Tuition Collection Policy.

This agreement shall be in effect for the 2022 – 2023 school year, becoming effective the date of signature of all parties.

Parent/Guardian Signature

Date

Nativity Tuition Team

Date

Access Application: <https://smartaidforparents.com>

School ID and Name: 90304 — Nativity of Mary School

Application and Supporting Documents Due Date: 4/30/2022

Eligible Grades: Kindergarten - 8th Grade

Application Fee: \$35

Required Supporting Documentation

Applications submitted without documentation will not be processed.

- Most Recent Pay Stubs
- 2021 W-2
- 2021 Tax Return
- 2021 Business Tax Return
- Supplemental Documentation: Social Security income, Welfare, Food Stamps, Child Support, 1009-M forms, Worker's Compensation, Unemployment, Veterans Benefits, Housing Allowance, Etc.
- If you are unable to provide any of the aforementioned items, please submit a Special Circumstance Letter indicating which document(s) you are unable to provide and why. This information will be shared with your school for consideration.

Creating Your Account

Please visit <https://smartaidforparents.com> and create your account by entering your primary email address as your username. Smart Aid will use this email address to contact you in the event that your application is "On Hold" for missing documentation. Once you create your username and password, you will receive a verification email. Next, please click the verification link to verify that you are the account holder, and you will then be able to log in using the username and password you created. Please be advised that if you do not click the verification link that is sent to your email address, you will not be able to log in or reset your password.

Submitting Documentation

Documentation should be submitted at the time the application is completed. Please be advised that each document must be uploaded separately under the appropriate document type in order for your application to automatically move into the "Documents Received" status, and ready for review.

- Direct Upload: <https://smartaidforparents.com> (login with your username and password)

Application Rollover

If you created a Smart Aid account to apply for financial aid in a prior year, your application will roll over into the next school year. Your username and password will remain the same, as well your Application ID number (with the exception of the first two digits as that indicate the school year). The Parent/Guardian and Dependents section of the application will be auto-filled for you, you will simply need to confirm the information before advancing to the next sections of the application. If any information from the Parent/Guardian and Dependent section should be updated, please make the necessary changes.

Smart Aid Contact Information

Phone Support: (800)-360-8027

Email Support: support@smartaidforparents.com

Once logged into your account, click the icon in the lower right corner of your screen to live chat with us.

Notification of Financial Aid

Once your application is processed, a financial aid recommendation will be forwarded to Nativity of Mary School. All final financial aid decisions, including notification of an award amount (if any) will be made by Nativity of Mary School. If you have not received notification regarding financial aid, contact the financial administrator at Nativity of Mary School.

Online Instructions

1. Online Application

Visit: <https://smartaidforparents.com>

2. Section 1 - Household Information

Parent/Guardian: Enter the parent or guardian's contact information. Dependent: Enter all dependents that live in the household.

For dependents in college, select the "attending another private school" status option.

3. Section 2 - Selecting A School

Enter your school's five-digit code 90304 or name in the search box. If you want to search for schools near you that are participating in the Smart Aid program, you can search by city and state. Make your selection by checking the select check box. Once a school or multiple schools are selected, you will then need to select the student(s) you wish to apply for aid at the appropriate school(s). After the school(s) have been selected, you will then need to select the upcoming grade for the student, student code (if applicable), and expected tuition (if applicable) for the upcoming year. Clicking "next" after each section will allow you to move on to each subsequent section.

4. Section 3 - Income & Expenses

Enter any income the household receives; employment, business or supplemental. If the work status is selected as 'employed', 'self-employed', 'unemployed, receiving benefits', or 'disabled, receiving benefits,' you will be required to enter this income source in the appropriate section before moving through the application. Please enter all expenses as they pertain to your household.

5. Section 4 - Assets & Debts

Enter all assets and debts as they pertain to your household.

6. Section 5 - Special Circumstances

Check off any special circumstance that pertains to your household. If no option available best describes your household's circumstance, please check 'other' and describe your situation. This information is confidential and will only be available to designated School Administration and Smart Aid staff.

7. Section 6 - Submit

If your school uses family school codes, please make the appropriate selection. Agree to Smart Aid's terms and conditions, then click SUBMIT to complete your online application.

Please be sure to enter all fields with accuracy.

Frequently Asked Questions

Q: Who should complete this aid application?

A: Whomever the child resides with should complete this application whether it is a parent, grandparent, aunt/uncle, or legal guardian. There is a section within the application where you can enter contributions from non-custodial parents and relatives.

Q: Why do I need to input my spouse's information if I am remarried and they are not legally responsible for my children?

A: Smart Aid's calculation works off of the total household income, therefore including all income, whether the party is legally responsible for your children or not. Our system however, does take into effect your spouse's expenses as well as their income. It is important to list all expenses that are asked for within the application.

Q: I do not have the required tax documents. HELP!

A: Include the most recent tax documentation you have available. If you are asked for a specific line from a tax document that you have not yet completed, please estimate the projected amount.

Q: How will I know if I qualify for aid or not?

A: We do not disclose information about the results of your application. All final tuition aid decisions, including notification of an award amount (if any); will be made by your school. For the date award notices will be given, please contact your school directly.

Q: What if I want to edit my application?

A: Once an application has been submitted and paid for it can no longer be edited by a parent. However, if changes are necessary a written statement with the change (including the application ID), should be sent to support@smartaidforparents.com



Nativity of Mary Church and School

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Tuition Collection Policy 2022/2023

Late or incomplete payment

Phase 1:

The Business office will contact the account holder to make payment arrangements regarding tuition that is 45 days to 59 days past due.

Phase 2:

A mandatory meeting will be scheduled with the Tuition/Scholarship team for tuition that is 60 to 89 days past due. At this meeting, a tuition payment plan will be proposed by the team to bring your account current. Any previous payment plan(s) will be voided.

Phase 3:

According to our Parent/Student Handbook, when tuition becomes delinquent 90 days or greater, your child(ren) may not return to school until your account is brought current.

***The registration process for the 2022-2023 school year for the Nativity of Mary school continues with the fulfillment of your current obligation for the 2021/2022 school year which must be paid by May 1, 2022.**

***A \$25.00 fee will be assessed for checks returned for insufficient funds and future payments must be made in cash or money order. When tuition becomes delinquent, your child(ren) may not return until the overdue balance is paid.**

***All accounts have a primary account holder and tuition statements will not be split between parties**